

CITY EXECUTIVE BOARD

A G E N D A

DATE: WEDNESDAY 13TH JANUARY 2010 AT 5.00 PM
VENUE: ST. ALDATE'S ROOM, TOWN HALL

MEMBERSHIP AND RESPONSIBILITIES

Bob Price (Leader)	Corporate governance and strategic partnerships
Ed Turner (Deputy Leader)	Finance, strategic housing and strategic planning
Antonia Bance	Social inclusion and young people
Colin Cook	City development
Sajjad Malik	Safer communities
Joe McManners	Oxford City Homes
John Tanner	Cleaner, greener city
Bob Timbs	Leisure and sport
Oscar Van Nooijen	Service transformation

Staff Contact: William Reed 01865 252230 or write to Town Hall, Blue Boar Street, Oxford OX1 4EY

The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions - up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Law and Governance by 2.00 pm on the working day before the meeting (email AC executiveboard@oxford.gov.uk or telephone the person named on page A of the agenda).

4. SCRUTINY COMMITTEE REPORTS

5. ELDERLY SERVICES TENDERING EXERCISES

Lead member: Councillor Turner

Report of the Head of Community Housing and Community Development (attached)

The report updates the Board on the process undergone in relation to submitting a bid for services for the elderly in Oxford, up to the point of submission of this report. An oral update will be given at the meeting.

6. NEW COMPETITION POOL

Lead member: Councillor Bob Timbs

Report of the Head of Leisure (attached)

This report constitutes a business case for the progression of the new competition pool joined to the Blackbird Leys Leisure Centre.

7. PROPOSED EXPENDITURE OF FINANCIAL CONTRIBUTIONS MADE TO THE COUNCIL UNDER PLANNING AGREEMENTS

Lead member: Councillor Colin Cook

Report of the Head of City Development (attached)

This report asks the Board to recommend Council to agree to the inclusion of new developer funded schemes into the Capital Programme and to the inclusion of additional contributions to schemes already in the Programme.

8. PAINTING AND PRE-PAINT REPAIRS - TENDER ACCEPTANCE

Lead member: Councillor Joe McManners

Report of the Head of Oxford City Homes

This report lists the tenders received for painting and pre-paint repairs of the housing stock in Blackbird Leys / Temple Cowley and makes recommendations for acceptance.

9. COUNCIL TAX BASE

Lead member: Councillor Ed Turner

Report of the Heads of Finance

This report sets out the Council tax base for 2010/11 for the City and parishes; and the proposed level of collection.

10. CARDINAL HOUSE AND LAMBOURNE ROAD – TENDER APPROVAL

Lead Members: Councillors Joe McManners and Ed Turner

Report of the Head of Oxford City Homes and Interim Head of Corporate Assets (attached)

This report updates the Board on project progress, recommends acceptance of tenders for redevelopment and new build council housing and asks the Board to recommend Council to change the Capital Programme part of the Council's Budget.

Note: There are two 'not for publication' appendices to this report.

11. NOMINATIONS TO OUTSIDE BODIES

Lead Member: Councillor Bob Price

Report of the Head of Law and Governance (attached)

This report requests a nomination to the Oxford and District Sports and Recreation Association for the Disabled for the remainder of the 2009/10 Council Year and to the City of Oxford Charity until December 2012.

12. OXFORDSHIRE CHILDREN AND YOUNG PEOPLE'S PLAN 2010-2013

Lead Member: Councillor Antonia Bance

Report of the Head of Policy, Culture and Communications (attached)

The report seeks Executive approval of the Oxfordshire Children and Young People's Plan for 2010-2013.

13. WRITE OFF REPORT OF UNCOLLECTABLE RENT

Lead Members: Councillors Joe McManners and Ed Turner

Report of the Head of Oxford City Homes (attached)

This report asks the Board to agree write-off of irrecoverable Council rent.

14. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

15. MINUTES

Minutes (attached) of meetings held on 2nd and 15th December 2009.

16. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

(Items C1 and C2 are exempt from publication by virtue of paragraph 3 of Schedule 12A – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C1. MINUTES

Minutes (attached) of the not for publication business of the meeting held on 2nd December 2009.

C2. CARDINAL HOUSE AND LAMBOURNE ROAD – TENDER APPROVAL

Lead Members: Councillors Joe McManners and Ed Turner

Not for publication annex (attached) to the report at agenda item 10.

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